

SATYA SAI CANCER SOCIETY, JABALPUR
KUCHAINI PARISAR, DAMOH NAKA, AMBEDKAR
COLONY, JABALPUR(Non-Profit Organsization)

TELEPHONE NOS. 8962229998

E-mail : tenders@sscsociety.com

Website : <http://www.sscsociety.com>

Tender Cost: Nil

EMD Amt.:Rs.50000/-

PART-I

Purchase Of Tablets,Capsule, Injections, For
Satya Sai Cancer SocietyFor The
Year 2022-24.

Tender Document No:- SSCS/2022-24/C-097

TENDER DOCUMENT

Dates ForSubmission Of Tenders:19/12/2022
Time : 5 pm

SATYA SAI CANCER SOCIETY, JABALPUR

Shri Satya Sai Cancer Society is a non-profit organization, serving in different parts of the country. We provide free medicines to people through medical camps. Interested eligible Tenderers may obtain further information of technical specifications, required quantities and other terms and conditions applicable for procurement of enclosed items from the tendering Website : <http://www:sscsociety.com>

TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, Bid Preparation and Hard submission, bid submission and transfer of EMD and other documents will be governed by the time schedule given under Key Dates below:

Online Publish Date :	28/11/2022	Time 10.00 A.M
Online Document Download, Sale & Submission starts Date :	28/11/2022	Time 10.00 A.M
Online Document Download, Sale & Submission last Date :	19/12/2022	Time 05:00 P.M
Annexure VI to be mailed at	tenders@sscsociety.com	
Envelope D to be submitted Venue	SSCS, JBP	
Offline Technical Bid Opening Date	20/12/2022	Time 11.00 A.M

1. You have to deposit the amount of EMD in form of DD in favour of Satya Sai Cancer Society , Jabalpur payable at Jabalpur
2. The tender shall be rejected summarily upon failure to follow procedure prescribed in the Tender document. The conditional tender is liable for rejection.
3. Satya Sai Cancer Society, Jabalpur reserves the right to increase or decrease the quantity to be purchased and also reserves the right to cancel or revise the tender or part of tender without giving any reasons thereto, at any stage of tender.

**MEDICAL OFFICER,
SATYA SAI CANCER SOCIETY, JABALPUR**

TECHNICAL BID

The following copies of original documents should be submitted in Hard Copy only.

Sr.No.	Documents to be Submitted
	PART – I
1	Information about Tenderer (As per Annexure I)
2	Self Affidavit (As per Annexure II)
3	Letter from Tenderer about Tender acceptance. (As per Annexure IV)
	PART – II
4	Last Three Years Average(2019-20,2020-21,2021-22)Annual turnover of concerned company whose products offered by you,duly signed & stamped by CA. (As per Annexure III).
	PART – III
5	PAN Certificate of Tenderer.
6	GST Registration Certificate.
7	Information regarding organization for RTGS / NEFT Banking Payment (As per Annexure “V”)
	PART – IV
8	Valid Drug License certificate, Valid Company Registration Certificate.
9	Shop Act License of Distributors.
	PART – V
10	GMP/WHO,GMP / USFDA certificate of each quoted company product as applicable.
	PART – VI
11	Authorization letter of concerned Company for Dealer to transact the business with their purchaser.
12	Content Certificate (As per Annexure “VI”) to be submitted company wise

Note -

- 1) Above documents should be submitted in above sequence only.
- 2) Soft copy of Annexure VI to be mailed on or before the due date .
- 3) Hard copies of All the documents except annexure VI to be submitted in a sealed envelope A
- 4) EMD should be sealed in envelope B
- 5) Annexure VI should be sealed in envelope C of the companies whose authorization is obtained by distributor or of the company in case company directly supplying
- 6) Further envelope A and B and C should be sealed in an envelope D and Envelope D should be submitted on or before dure date at Office of Satya Sai Cancer Society , Jabalpur

SATYA SAI CANCER SOCIETY, JABALPUR
TENDER

**Tender For Supply Of Tablets, Capsules & Injections For The
Year 2022-24 For Satya Sai Cancer Society, Jabalpur**

TERMS AND CONDITIONS

Please read the Terms & Conditions carefully before filling the tender.

- 01) Interested eligible Tenderers may obtain further information of technical specification, required quantities and other terms and conditions applicable for procurement of item from Satya Sai Cancer Society, Jabalpur for E-tendering on website
[:http://www.sscsociety.com](http://www.sscsociety.com)
- 02) All tender related activities (Process) like Tender Document Download, Tender Preparation, Tender submission and Transfer of EMD and other documents will be governed by the time schedule.
- 03) **The Earnest Money Deposit, Tender Form Cost & Minimum Annual Turnover should be as per following Table–**

Sr. No.	Medicine Details	Company wise Minimum Annual Turnover Should be as per below.
1	Tablets/ Capsules	5 Crore
2	Injections	5 Crore

- 04) The Tenderers having company turnover less than the above mentioned turnover shall be rejected in technical evaluation.

- 05) **The rates are to be given F.O.R. at Medical Store, SatvaSai Cancer Society, Jabalpur inclusive of G.S.T., duties, transportation. If it is not mentioned clearly your quoted rates will be treated Inclusive of all taxes and duties etc. No extra amount will be paid for packing, forwarding, transportation and taxesetc.**
- 06) You must fill the maximum retail price (MRP) of the item quoted by you in the Column given in tender.
- 07) Satya Sai Cancer Society reserves the right to increase or decrease the quantities, to be purchased without assigning any reason thereof.
- 08) At any time prior to the deadline for Sale of tender, the Purchaser may amend the tender documents by issuing Addendum/Corrigendum.
- 10) Tenderer will have to supply purchase order material till next tender or as per Society's requirement at the same cost at anyhow, if fails Society will forfeit your security deposit.
- 11) If during the contract period rate of GST quoted in tender is reduced or increased by the Govt., the rates shall be revised accordingly from the date of notification.
- 12) The Purchaser may, at his discretion, extend the deadline for the submission of tenders by amending the tender document. In such a case all rights and obligations of the Purchaser and Tenderers will there after be subject to the deadline as extended.
- 13) **Our GST IN :23AAETS9752K2ZY**
- 14) **Our Drug License No:-20B/4961/47/2022,21B/4962/47/2022**
- 15) The successful supplier will have to mention GST No. of buyer & supplier on their Tax Invoice during supply, without this Society will not proceed their bills.

- 16) You have to give self-affidavit regarding the firm has not been found guilty of malpractice / misconduct / black listed / debarred either by Public Health Dept., or by any local authority and other State Govt. / Central Govt. Organisation in past three years for the quoted items in the Tender. You have to further confirm that you will quote for medicines / surgical items of branded products with name of the manufacturing firms. The rates quoted in the tender are not higher than DPCO, NPPA or not higher than MRP & supply only Branded Medicine
- 17) It is found that the tenderer has submitted false affidavit in Annexure, the purchase order shall be cancelled and Security deposit shall be forfeited & Tenderer may be blacklisted.
- 18) Tenderer will have to give Authorization certificate of concern company along with their Bid to transact the Business.
- 19) The tenderer's commercial bid must remain valid for a period of 2 years from the last date of submission of bid. A commercial bid quoted with validity less than above will be rejected.
- 20) Prior to the expiration of the bid validity the Purchaser may request the tenderer to extend the bid validity for the period as required by the Purchaser.
- 21) The EMD shall be forfeited:
 - a) In case the purchaser found that tenderer has quoted prices higher than allowed as per DPCO, NPPA or higher than MRP.
 - b) Tenderer fails to accept the purchase order.
 - c) If a Tenderer withdraws its tender during the period of bid validity as specified in the Tender.
 - d) In case of a successful Tender, if the tenderer fails to supply goods as per tender clause.
 - e) If tenderer refuses to sign the Contract as per terms and conditions of Society agreement.
 - f) If tenderer fails to furnish security deposit.
- 22) If at any time during the period of contract, the price of tendered items is reduced or brought down by any Law or Act of the Central or State Government or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the Purchaser immediately about such reduction in the contracted prices. The Purchaser is empowered to reduce the rates accordingly from same day. If the tenderer refused to oblige, the purchase order, contract agreement shall be cancelled and the Security Deposit shall be forfeited.

- 23) The Tenderer will have to quote branded medicines only, Bids quoted for Generic or Branded Generic shall be rejected.
- 24) The Tenderer will have to mention the name of the company, details of packing, specification, MRP, rate per unit, etc as per the format of BOQ only.
- 25) Rates should be quoted in Indian Rupees only for each of the required medicines separately on door delivery basis according to the unit asked for strictly as per the format of price schedule.
- 26) MRP inclusive of all taxes” is to be printed on each unit/label.
- 27) The medicine supplied by you should contain our society logo (in the form of sticker) which can be collected from our office.
- 28) In case the tenderer quotes prices higher than allowed as per DPCO, NPPA or higher than MRP or/and fails to supply the goods consistently, the tenderers will be declared as a Fraudulent and defaulters.
- 29) If the Purchaser is informed about near expiry and/or non-moving materials three months before expiry, the Tenderer shall be bound to replace the materials with fresh materials or give credit note for the same.
- 30) The delivery of the ordered material is to be made at central medical store of SATYA SAI CANCER SOCIETY, JABALPUR on any working day between 10 am and 5 pm Except Sunday.
- 31) Duration of the rate contract will be for the two year from the date of RC or till the finalisation of the next tender, whichever is later. However purchase will be made as and when necessary or as per supply schedule given in purchase order.
- 32) In case supply is not made within specified time, at that time Society will be free to purchase the concerned material of branded company from open market at their rate without any intimation. In such case the supplier will have to bear the cost difference and in this case Society will not be bound to provide the deduction details and also Society will not be bound to accept late supply material. **If extra expenditure is more than the security deposit and Supplier hesitates to pay it on the demand of Society, Society has legal right to recover such extra expenditure from Supplier & with this Supplier will suffer from following penalty clause also.**

To recover from you as liquidated damages, a sum equivalent to half percent of the price of the undelivered stores at the stipulated rate for each week or part here of during which the delivery of such stores may be delayed, as under:-

Category of Stores	Penalty Amount
If the amount of non-supplied materials not exceeding Rs. 2.00 Lakh in value	At the rate of ½ % per week subject to maximum limit of 10%
If the amount of non-supplied materials exceeds Rs.2.00 Lakh and above	At the rate of ½% per week subject to maximum limit of 5%

- 33) The Tenderer will have to supply the medicines / supplied material as per Purchase Order annexed to this tender document. And no increase will be given or allowed in the rates for any reason whatsoever, till the contract period.

- 34) Expired drugs will have to be replaced, if desired by the Society at the supplier's cost or will have to issue credit note of return material. Society will buy any other medicines in lieu of credit note amount. The Tenderer should supply fresh material.
- 35) In case of breakage / leakage in transit, prior to the delivery to the Society the tenderer will have to replace the same immediately, failing which payment will be made by deducting the cost of the same.
- 36) Purchase order will be mailed as per mail given in Annexure I and should be completed in 30 days from the date of issue.
- 37) No interest will be paid on Earnest Money Deposit / Security Deposit.
- 38) Payment will be made by the Society on confirmation of the name of the company, quality, quantity, grade if any & expiry date. No advance payment will be made against the supply.
- 39) As and when necessary the drugs analysis for quality will be done by Society.
- 40) Society has rights to do the quality analysis of your supplied product in FDA/ ISO / NABL approved Laboratories. In these reports if any discrepancies are found such items will be rejected & supplied stock will have to be taken back at your cost only.
- 41) The Tenderer will have to supply material along with **Three** copies of bills one copy of delivery challan, if payment is delayed due to Tax invoice Society will not be responsible for it.
- 42) Wherever an amount is mentioned in figures the same should be clearly written in words also.
- 43) In case Tenderer is failed to submit or comply any documents reports / information / sample within certain period such item / tender may be liable for rejection.
- 44) In case any material is found to be faulty / substandard, during the course of use, the tenderer will be liable to replace the unutilized balance quantity of the supplied material forthwith free of cost.
- 45) If supplied material is found excess than purchase order / sub standard / other company or rate difference such material will be kept aside & tenderer will have to collect it at his cost within seven days from store. Society will not be responsible for its loss/ damage / Expiry.
- 46) The company mentioned by you in tender if selected for purchase you will have to supply the medicines of same company only. No company will be changed after placing purchase order in any circumstances.

- 47) Those Tenderer who will get the total order worth Rs.3,00,000/- or more than Rs.3,00,000/- will have to execute an agreement on non judicial stamp paper of Rs.100/- to be notarised at Jabalpur.
- 48) Satya Sai Cancer Society, Jabalpur reserves the rights to reject any or all tenders at any stage of Tender without assigning any reason thereof.
- 49) Satya Sai Cancer Society, Jabalpur reserves the rights to transfer any product from medicine to Consignment & Vice Versa without assigning any reason thereof.
- 50) The company which you are going to quote must have its valid GMP/WHO,GMP any other equivalent certificate accordingly.
- 51) Distributors / Suppliers / Agents / Authorized dealers / Loan Licensee Company / Marketing Company & also production company can participate in this tender in all the cases company wise Rate Quotation should be mailed at tenders@sscsociety.com. For Ex:-A distributor is authorized for companies x, y and z and all the companies that is x, y ,and z have product "A" from BOQ. Then all Companies x , y and z should submit Annexure VI.
- 52) All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Jabalpur Court only and not elsewhere.
- 53) As per the tender Agreement you are suppose to supply the product in the requirement as per our requirement, otherwise we go through legal proceeding and all the Court matter will be settled in Jabalpur Jurisdiction.
- 54) For any payment related queries contact at accounts@sscsociety.com

**MEDICAL OFFICER,
SATYA SAI CANCER SOCIETY, JABALPUR**

Annexure "I"
Information about Tenderer

- 1) Name of Tenderer:
- 2) Permanent Address for Correspondence:
- 3) Ph. No. Office / Authorised person Name (Designation) :

Mob.No. :

Factory :

FaxNo. :

E-mail :

- 4) Name of Owner / Partner / Director:

1)

2)

3)

- 5) Drug Licence No. & Date:

1) valid upto -.....

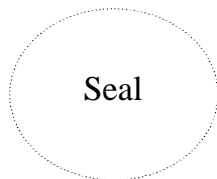
2) valid upto -.....

- 6) PAN No. :

- 7) GST Registration No. :

Thankyou.

Yours Sincerely,



Sign -

Name -

Designation -

***Annexure “II
”SelfAffidavit***

DATE: / /2020

TO,
THE MEDICAL OFFICER,
SATYA SAI CANCER SOCIETY,
JABALPUR

- 1) In response to your Tender we are submitting our Tender for supply of Medicine / Surgical Material on your Website. I / We hereby declare that our firm has not been found guilty of malpractice / misconduct / black listed / debarred either by Public Health Dept., Govt. of Madhya Pradesh or by any local authority and other State Govt. / Central Govt. Organisation in past three years for the quoted items in the Tender. We further confirm that we have quoted for medicines / surgical items of reputed brands with name of the manufacturing firms.
- 2) We are not supplying this Medicine / Surgical Material to any other Institution/Hospital in India below than the rates quoted in this Tender.
- 3) And also I/We hereby declare that the rates quoted in the tender are not higher than DPCO, NPPA or not higher than MRP & supply only Branded Medicine.

Signature & Stamp of Tenderer

Date -

(Tenderer will have to upload self affidavit on their **Letter Head** with Authorise Person signature and stamp.)

*Annexure "III"***Annual Turn Over Statement for last Three Years**

The Annual Turnover of M/s.
for the past three years are given below and certified that the statement is true
and correct and this Turnover is related to medical supply only.

Sr. No.	Year	Turnover Rs. in Lakhs / Crores
1	2019-20	
2	2020-21	
3	2021-22	
	Average of the above Three Years.	

Date:

Seal:

Signature of Auditor/
Chartered Accountant
Name (in capital letters)

Note :

- 1) Turnover should be of medicine / surgical materials saleonly.
- 2) Last Three Years Annual turnover of each concerned company whose products offered by you, duly signed & stamped by CA.
(Balance Sheet will not beaccepted)

Annexure “IV”
Acceptance Letter from Tenderer

DATE: / /2020

TO,
THE MEDICAL OFFICER,
SATYA SAI CANCER SOCIETY, JABALPUR

SUBJECT: Supply Of Tablets, Capsule &Injections, ForThe Year 2022-24
For Shri Satya Sai Cancer Society, Jabalpur.

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged,we,theundersigned,offertosupplyanddeliverthegoodsunder the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in Tender which is made partof thistender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form DD / Cash / Current Invoice, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified inthetenderdocumentanditshallremainbindinguponusandmaybeaccepted by you at any time before the expiration of thatperiod.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender, shall constitute a binding Contract between us. We understand thatyou are not bound to accept the lowest or any tender you may receive.

Signed:

Date:

Duly authorized to sign this bid for and on behalf of

Thanking you.

Signature & Stamp of Tenderer
Date -

Annexure "V"

Date :-

To,
The Medical Officer,
Satya Sai Cancer Society,
Jabalpur.

**Sub :- Information regarding our Organization for
RTGS/NEFT Banking Payment.**

Dear Sir,

With reference to your above mentioned subject we are submitting following Information for receiving amount through RTGS/NEFT Banking facility instead of Cheque / DD.

Sr. No.	Particulars	Information
1.	Name of A/C Holder	
2.	E-Mail Address	
3.	Name of Bank	
4.	Branch Name	
5.	Bank Account Number	
6.	IFSC No. of Bank	
7.	One Cancelled Cheque	

You are requested to send fund on above mentioned information to us. If there is any change you will informed on timeto time.

Thanking you,

Yours truly,

For

Annexure "VI"***(To be submitted company wise on company's letterhead)*****- Content Certificate -**

I / we hereby certify that, the details of the product for which I / we have submitted the bids company name / distributor are as follows -

SrNo	Sr No as per BOQ	Name of Medicine	UNIT	Brand Name	MRP	Basic Rate	GST	PACK SIZE
1								
2								
3								
4								
5								

I/we also certify that, the above product is not Generic or Branded Generic.

Signature & Stamp of Company

Date -